August 2019

Dear Parents and Guardians,

GUIDELINES FOR PARENTS AND STUDENTS
Our parent notifications booklet, “Guidelines for Parents and Students,” is available for viewing on our website at: www.lbschools.net. It contains important information for you to review. We encourage you to become familiar with its contents.

INTERNET AND ELECTRONIC MAIL GUIDELINES AND PROCEDURES
All access to Internet sites are routed through a “technology protection measure” designed to filter out material that is in violation of the district Internet policies. This filter will block most objectionable material, but users must be aware that some objectionable material may be missed by the filter and theses sites should be reported immediately for review. A review process is available to block sites with objectionable material. There is also a review process to request the unblocking of sites that users believe contain material that has educational benefit. An adult filter override is available with specific administrative approval. Students and staff are responsible for following generally accepted social standards for use of a publicly owned and operated communication tool. Students and staff will maintain high standards of ethical conduct while using the system.

File Storage: Network storage areas will be treated like student lockers. Privacy on the use of district computers is neither implied nor granted. Any type of information stored on district computers becomes the property of the district which may be periodically reviewed. Under the direction of the school administration or senior management, the Technology & Information Services Branch may review files and communications to assure use is appropriate; maintain system integrity; and ensure that requirements of federal and state mandates are being observed. The district may edit or remove any material which the administrators, at their sole discretion, believe to be inappropriate.

Copyright Laws: LBUSD strongly condemns the illegal distribution of software and intellectual property, otherwise known as pirating. Any students caught transferring such files through Internet, and anyone whose accounts are found to contain such illegal files, may have their accounts permanently revoked. Students are not allowed to install software onto their computers or the network. In addition, all users should be aware that software piracy is a federal offense and is punishable by fine or imprisonment.

Penalties for Violation of the Acceptable Use Agreement: Use of the computer network may be revoked at any time for inappropriate use. The system administrators of the LBUSD computer network, in conjunction with school administration and senior management, will be the sole determiners of what constitutes inappropriate behavior. The violation of any item contained in this agreement may result in the loss of computer access and/or other disciplinary action as well as possible punitive action as provided for by local, state, and federal law.
CONSENT AND RELEASE FROM LIABILITY
I hereby understand and acknowledge my participation or the participation of my child in various events with the LBUSD at Long Beach Polytechnic High School. The intended distribution of and use for this product is to spotlight the Long Beach Poly community. I hereby grant permission for the Long Beach Unified School District and those acting under its permission to copyright, use, publish, display, produce, duplicate, sell, and distribute the photographic, video, and sound recordings of me, or my child as stated in the description above. I further grant permission for the Long Beach Unified School District to use segments or portions of the above product for announcements, informational film clips, or other uses necessary to provide information or advertisement for the production. I hereby release, discharge, and agree to hold harmless the Long Beach Unified School District and those acting under its permission from any liability to the extent permitted by law, for the preparation, distribution, and use of the product, as described above.